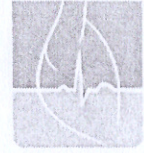




OFFICE OF EXECUTIVE DIRECTOR
KARACHI INSTITUTE OF HEART DISEASES
KARACHI METROPOLITAN CORPORATION



Ref. No. ED/KIHD/ 1492/2025

Dated: 25/11/2025

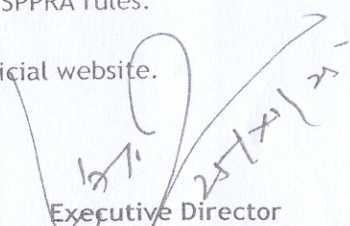
NOTICE INVITING TENDER

Sealed bids are invited from companies for provision of services of Janitorial, Washing of Hospital Linen, Private Security and Canteen Auction for the financial year 2025-2026 at KIHD, KMC. Each bidding documents can be collected from the office of the undersigned on submission of Pay Order in Favor of KIHD payment of Rs.3,000/- (Non-refundable) by December 26, 2025. Same can also be downloaded from KIHD and SPPRA website for which Rs.3,000/- would be paid at the time of participation/submission of bids.

Sr. No.	Description of Work	Last Date for purchase during office hours	Date and Time of Bid Submission	Date and Time of Bid Opening
01	Provision of Janitorial Services	26 December, 2025	27 December 2025 At 11:30 am	27 December 2025 At 12:00 pm
01	Provision of Washing Linen Services		27 December 2025 At 12:00 pm	27 December 2025 At 12:30 pm
01	Provision of Private Security Services		27 December 2025 At 12:30 pm	27 December 2025 At 01:00 pm
01	Canteen Auction		27 December 2025 At 01:00 pm	27 December 2025 At 01:30 pm

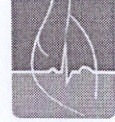
TERMS AND CONDITIONS

1. Sealed bids should reach in the office of the undersigned by as mentioned above on December 27, 2025 by hand or through registered post. The bids will be opened by the procurement committee in the presence of bidders or their representatives as followed by scheduled given above, in the Conference Room, on the same day.
2. The services will be hired according to SPPRA Single stage-two envelopes procedure.
3. Each bid shall comprise one single envelope containing the financial proposal and required information mentioned at bidding documents.
4. The envelope containing the bids should be marked as "SEALED BID".
5. Any bid without 2% Earnest money of the bid value in shape of bank draft/pay order in Favor of Karachi Institute of Heart Diseases will not be considered.
6. Copies of NTN & GST certificate should be attached with the bid.
7. KIHD reserves the right to accept or reject any or all offers as per SPPRA rules.
8. This tender notice is also available on SPPRA website and KIHD official website.


Executive Director
Karachi Institute of Heart Diseases



OFFICE OF THE EXECUTIVE DIRECTOR
KARACHI INSTITUTE OF HEART DISEASES
KARACHI METROPOLITAN CORPORATION



No. ED/KIHD/ 1362/25

Dated: 04-11-25

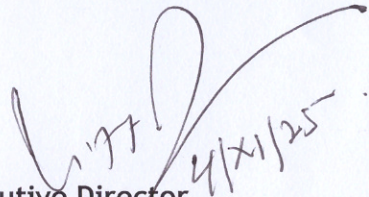
NOTIFICATION

With the approval of competent authority, notification for Procurement Committee for Provision of Janitorial Services, Private Security Services, Washing Linen Services & Canteen Auction at Karachi Institute of Heart Diseases, KMC is hereby approved as per SPPRA Rule-7 of Sindh Public Procurement Rules - 2010 and amended upto date comprising of the following officers:

Procurement Committee / Auction Committee

- | | |
|--|---------------|
| • Dr. Shah Amir-ul-Haque
Secretary, KIHD, KMC | (Chairperson) |
| • Dr. Asif Khan
Deputy Executive Director, KIHD | (Member) |
| • Dr. Asim Raza
Sind Employees Social Security Institution, Govt of Sindh | (Member) |
| • Additional Director, (F & A), KMC | (Member) |
| • Mr. M. Obaid
Manager Human Resource, KIHD | (Member) |
| • Mr. Sohail Ahmed
Addl. Director Internal Audit, KMC | (Member) |
| • Mr. Anjum Saleem
Asst. Director Finance, (KIHD), KMC | (Member) |

The functions and responsibilities of the committee will be same as specified in Rules-7 & 8 of Sindh Public Procurement Rules - 2010 (Amended 2017).

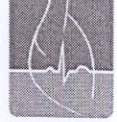

Executive Director
Karachi Institute of Heart Diseases

Copy for information to:-

- The Mayor Karachi, KMC
- The Metropolitan Commissioner, KMC
- Financial Advisor, KMC
- The Managing Director, SPPRA, Karachi
- Chairperson / Members of the committee
- Master File



**OFFICE OF THE EXECUTIVE DIRECTOR
KARACHI INSTITUTE OF HEART DISEASES
KARACHI METROPOLITAN CORPORATION**



No. ED/KIHD/1361 /25

Dated: 04-11-25

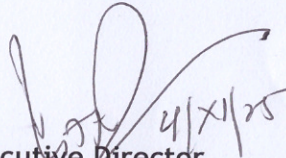
NOTIFICATION

With the approval of competent authority, a committee with the following composition in terms of Rule-31 of Sindh Public Procurement Rules - 2010, is hereby constituted for redressal of grievances and settlement disputes, if any, arises between procuring agency and bidders for Provision of Janitorial Services, Private Security Services, Washing Linen Services & Canteen Auction at Karachi Institute of Heart Diseases, KMC.

Complaint Redressal Committee

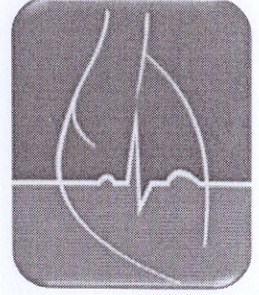
- | | |
|---|---------------------|
| • Executive Director, KIHD | (Chairperson) |
| • District Account Officer / Rep. of A.G. Sindh | (Member) |
| • Mr. Riaz Khatri
Senior Director Finance, KMC | (Ind. Professional) |

The functions and responsibilities of the committee will be same as specified in rule-31(4) and (5) Sindh Public Procurement Rules - 2010.


Executive Director
Karachi Institute of Heart Diseases

Copy for information to: -

- The Mayor Karachi, KMC
- The Metropolitan Commissioner, KMC
- Financial Advisor, KMC
- The Managing Director, SPPRA, Karachi
- Chairperson / Members of the committee
- Master File



CANTEEN AUCTION

Financial Year 2025 - 26

At

KARACHI INSTITUTE OF HEART DISEASES

St-15, Block 16, F. B. Area Karachi


EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

**TERMS AND CONDITIONS FOR CANTEEN AT
KARACHI INSTITUTE OF HEART DISEASES, KMC**

1. The space of the canteen which is situated at Ground Floor, Phase – II can be inspected at Karachi Institute of Heart Diseases, KMC on any working day latest by **27-12-2025**. The Public Auction will commence on same day at **01:30 pm** in the Conference Room, Karachi Institute of Heart Diseases, KMC.
2. Karachi Institute of Heart Diseases, invites sealed bids from contractor/ firm to run canteen as per terms and condition described.
3. Bid shall comprise one single envelope containing the proposal and required information mentioned.
4. The bidder must have **an active NTN/STRN number** in name of the firm person by which name he is participating, subsequently if it has been proved that something has been concealed strict action shall be taken against under government rules.
5. Interested bidders may obtain further information and examine the Bidding Documents as well as location from the Account Office, Karachi Institute of Heart Diseases, KMC, during office hours on any working day before closing the submission of bids.
6. Auction Notice will be given in newspaper as well as Karachi Institute of heart diseases, KMC website.
7. The contract period is one year. Karachi Institute of Heart Diseases, KMC may extend the contract upon satisfactory performance till the contract awarded to next year successful auction.
8. The successful bidder shall not participate in any activity against the interest of the Karachi Institute of Heart Diseases, KMC.
9. Bidder must have to submit the following signed document before start of auction along with other required documents.
10. A complete set of original Bidding Documents shall be obtained from the Account office, Karachi Institute of Heart Diseases, KMC on submission of Pay Order in Favor of KIHD payment of Rs. 3,000/- (non-refundable) by December 26, 2025. Same can also be downloaded form KIHD website for which Rs. 3,000/- would be paid at the time of participation/submission of bid.
11. Stamp paper as per Govt. of Sindh contract price may be provided for drafting agreement signed by owner of firm/contractor.
12. In an event where the last date for submission of bids be declared a public holiday the due date for submission and opening of bids shall be the following next working day at the same appointed timings and venue.
13. Procuring agency may cancel / delete any item either reduce or enhance quantity.
14. Procuring Agency may reject all or any bid subject to the provision of SPPRA Rule.

15. The procurement of services shall be governed by the Sindh Public Procurement Rules, 2010.
16. Applications are invited from well reputed firms/companies having **Ten (10) Years Experiences** in managing food items sales, services and others in the public/private hospital or Institute in Pakistan (Preferred to manage Hospital Canteen).
17. Canteens will keep on providing the standard food services to doctors / staff / paramedics and general public as well but quality / quantity, level of service and hygienic environment would be according to set standard of Sindh Food Authority.
18. Canteen will be managed by firm by their own personals (Personal Bio data of Staff must be submitted to Hospital Authorities Before execution of the contract).
19. **Bids without security deposit @ 10% of contract money will not be considered as valid bids.**
20. **Highest rate quoted** bidder will be successful bidder subject to fulfillment of all other formalities and compliance of term of references.
21. Successful bidder must submit 1/4th contract money amount in shape of Pay Order in favor of Karachi Institute of Heart Diseases, KMC including applicable taxes upon the day of award and entitled to submit remaining within 07days of the contract.
22. Bid Security/earnest money will be forfeited if qualified bidder does not deposit 1/4th amount on spot as mentioned above in clause No 21 and next highest bidder shall be eligible.
23. Eligibility of Contractor: A person shall not be eligible to be a contractor who:
 - a. Is defaulter in respect of any dues to a local government;
 - b. Has been blacklisted by a local government or any other department;
 - c. Has been declared insolvent;
24. The following items will be allowed for sale in Canteens of this hospital and rates mentioned against each item. In case, of increase amount charged from customers on their complaints or either during supervision strict penalty and fines will be imposed on contractor / firm by hospital administration.

MENU FOR FOOD

25. Firm /Contractor will ensure daily display of menu of Cooked Food Items on the notice board of Canteen as well as same copy must reach office of Admin Office of Karachi Institute of Heart Diseases, KMC. Further; bound to provide 25% discount to staff of Karachi Institute of Heart Diseases, KMC.
26. Contractor/Firm if want to increase or decrease the rates of any items mentioned below or wants to add any other item in their MENU, they have to get its permission in writing from Hospital Administration and after Market Rate verification Hospital will grant permission.

EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

Drinks for Canteen / Cafeteria

Sr. No.	Name of Item	Charges in Pak Rupees (Inclusive all Tax)
1	Mineral Water Bottle 500 ml	50
2	Mineral Water Bottle 1.5 L	130
3	Cold Drinks 250 ml	50
4	Cold Drink 1.5 L	150
5	Tea with Milk	50
6	Coffee with Milk (Cappuccino)	50
7	Green Tea / Black Tea	40
8	Fruit Juices 250 ML in tetra packs allowed only (Nestle/ Shehzan)	50

Fast Food Items for Canteen / Cafeteria

Sr. No	Name of Items	Charges in Pak Rupees (Inclusive all Tax) each per unit
1	Samosa (aloo wala)	25
2	Samosa (Beef Kemay Wala)	30
3	Samosa (Vegetable)	30
4	Chicken Roll	50
5	Chicken Drum Stick	70
6	Fried Chicken (Small piece)	70
7	Chicken Boast Quarter Piece	200
8	Potatoes Fries per plate	100
9	Chicken Patties	60
10	Chicken Samosa	40


EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

Baking/ Bakery Items for Canteen / Cafeteria

Sr. No	Name of the Item	Charges in Pak Rupees (Inclusive all Tax)
1	Plain Cakes (250 mg)	120
2	Fruit Cakes (250 mg)	140
3	Pizza small 3inch	150
4	Pizza Medium 6 inch	300
5	Pizza Large 9 inch	600
6	Baked Biscuits/Cookies per kg	780
7	Brownie Cake per piece	70
8	Cream cake Pastries per piece	90

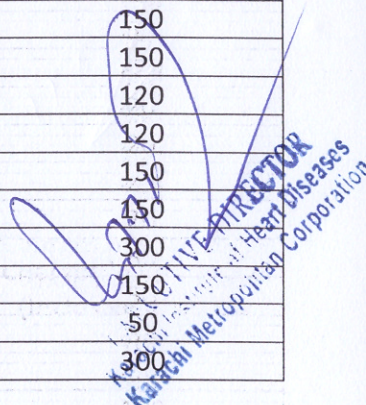
Chinese Food for Main Canteen/ Cafeteria

Sr. No	Name of Item	Charges in Pak Rupees (Inclusive of all Tax)
1	Chicken Fried Rice per plate	250
2	Chicken Manchurian per plate	300
3	Chicken with Pineapple per plate	350
4	Vegetable Fried Rice per plate	150
5	Fried Prawns per plate (4 pieces)	480
6	Fried finger Fish (4 pieces)	600
7	Chicken Ginger per plate	350
10	Chicken Corn Soup per small cup	100
11	Chicken Hot & Sour Soup per small cup	150

Pakistani/ Continental Foods for Canteen/ Cafeteria

Sr. No	Name of Item	Charges in Pak Rupees (Inclusive of all Tax)
1	Chicken Biryani per plate	200
2	Chicken Pulao per plate	200
3	Chicken Shami Kabab	50
4	Beef Shami Kabab	60
5	Chicken Quorma per plate	220
6	Naan (Roghni)	20
7	Naan (Plain)	20
8	Roti Khameeri	25
9	Roti Plain	20
10	Egg fry/ Boiled	50
11	Egg Omelete	50
12	Bread Slice	50
13	Paratha	50
14	Plain Channay (Cholay) per plate	100
15	Channay with Boiled Egg per plate	150
16	Channay with Chicken per plate	150
17	Mix Vegetables curry per plate	120
18	Mix Daal Curry per plate	120
19	Kofta Aloo (beef) per plate	150
20	Kofta Aloo (Chicken) per plate	150
21	Keema aloo (Mutton) per plate	300
22	Raita Packed 250 ml (Nestle only)	150
23	Fresh Vegetable Salad per Plate	50
24	Chicken Boneless Handi per plate	300

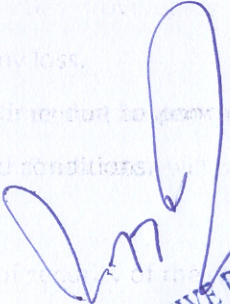
Auction of Canteen at Karachi Institute of Heart Diseases, KMC for One Year Contract


 DIRECTOR
 Karachi Metropolitan Corporation

27. Firm/contractor shall ensure that only edible cooking Oils from reputable branded companies will be used for cooking of these items. No Ghee / desi ghee will be allowed for cooking purposes.
 28. Cleanliness of all the Canteen area will be responsibility of the contractor/firm.
 29. Disposable Plates and Spoons must be used instead of Plastic Plates or stainless-steel spoons. Disposable glasses/cups must be used.
 30. Tomato ketchup/sauces used with food items must be in form of 10 ml/ 20 ml sachet from reputable companies. No Bottles allowed for Ketchup/sauces.
 31. All items must be cooked fresh and hygienic as per standard of Local Food Authority.
 32. Firm/contractor shall bound to propose well sitting arrangements with only minor articulations or changes in structure of current Hospital Canteen and self-service plan for customers and staff separately. of all the Canteen area will be responsibility of the contractor/firm.
 33. It will be responsibility of Contractor/ firm to hire Chef/ sale man/ waiters/ sweepers/delivery man for the services of food items and canteens. However, all human resource must be hired have age above 18 years and get their complete medical fitness examination before hiring for services. Details of each staff must be provided to office of Admin Office of Karachi Institute of Heart Diseases, KMC.
 34. Staff hired by contractor/firm must wear uniform as well as employee identification cards from contractor/firm. Staff will not allow to live/sleep inside the canteen premises.
 35. Contractor/ firm will be liable to bear all expenses if any damage occurs to hospital/institute during any renovation work or functions of canteen.
 36. No political activities will be allowed in any place of Canteens outsourced.
 37. Firm/Contractor will not be allowed to occupy any Street/road/lobby or any place of hospital other than area of Canteen.
 38. Firm/Canteen or employees working in canteen will not take in any activities that are against hospital policies/interests.
 39. No Gas Cylinders or inflammable materials or kerosene oil will be allowed to be placed in any hospital canteens.
 40. Firm/Contractor liable to open canteen round the clock as per decision by the administration of Karachi Institute of Heart Diseases, KMC.
 41. Firm/Contractor will install fire extinguishers / fire safety blankets in the area of Canteen.
 42. Salaries, Safety and Security of outsourced Canteen's area as well as human resource deployed by contractor/firm will be the sole responsibility of successful Firm/contractor.
 43. Hospital will not be liable to pay any damage to Contractor/Firm if it fails to implement clause.
 44. Kitchen Chimneys / Exhaust Fans will be responsibility of Contractor/firm successfully win the bids.
 45. Firm/contractor shall take all measures including proper whitewash, cleaning of area as well as
- Auction of Canteen at Karachi Institute of Heart Diseases, KMC for One Year Contract

EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

- utensils and will keep kitchen hygienic under principles and guidelines of Sindh Food Authority.
46. Undertake basic development of the canteen facilities including sitting arrangements, signage and demarcation of canteen areas. Contractor shall user existing facilities provided by hospital, where available, and develop new where necessary.
47. The approved and updated rate list must be available every time and must be demonstrate publicly.
48. In case of any Plenty Imposed by FOOD AUTHORITY or any other Contractor will be bound to pay any kind of fine imposed by authorities.
49. The contractor shall be responsible for sufficient arrangements of security of the canteen area etc. which shall include installation of CCTV cameras and provision of security staff.
50. Bear all expenses towards operation of the canteen through the entire period and not claim any additional expenses.
51. In case of any theft, the Contractor/Firm shall bear the cost of any loss.
52. Procuring Agency has the right to cancel the contract at any time due to poor performance of contractor or violation of any of the above-mentioned terms and conditions: will be bound to pay any kind of fine imposed by authorities.
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EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

PROHIBITED ITEMS SALES AT MAIN CANTEEN

Following Items are strictly prohibited to be placed for sales purpose or any at the Hospital Canteens.

Sr. No	Names of items PROHIBITED
1	Cigarettes packs / tobacco items
2	Mobile accessories / easy loads/mobile cards
3	Electrical Equipment's
4	Pan/ Chalia /Ghutka etc.
5	Stationery items like Pens/pencils/papers etc.
6	Medicines or Biomedical Equipment's etc.
7	Books/ Newspapers/Magazine's etc.
8	Cloths/traditional cultural items etc.
9	Any sort of grocery items etc.
10	Bags/shoes/leather items etc.
11	Perfumes/ Shaving kits/Saloon items etc.
12	Open Dairy products like yogurt/milk etc.

FINES & PENALTIES

Hospital administration is very keen on provision of safe and healthy food from hospital canteen therefore strict actions will be initiated in the form of fines and penalties following fines imposed on poor services/unhygienic food or complaints or during visit of any officer from administration.

Sr. No	Fine details	Fine Amount
1	Complaint by customer and after inquiry by hospital administration, complainant proved right.	Rs 5,000
2	Unhygienic site of kitchen	Rs 5,000 doubles on further complaints/supervision
3	Use of poor-quality oils/edibles/raw food/cooked food	Rs 5,000 doubles on further complaints /supervision
4	Overcharging complaint	Rs 10,000/ per complaint
5	Poor services delivery management	Rs 5,000/. Each complaint

Utilities Bills: -

Contractor/firm who will successfully win the bid will be liable to pay all the Utilities Bills (Sui Gas, Water, and Electricity), as per commercial rates per unit consumption by K-Electric / SSGC and will bear all the cost from the day they received taking over of Canteens at Karachi Institute of Heart Diseases, KMC.

Note: Please sign and stamp each page of this document otherwise document will not be accepted.

Utilities Bills: -

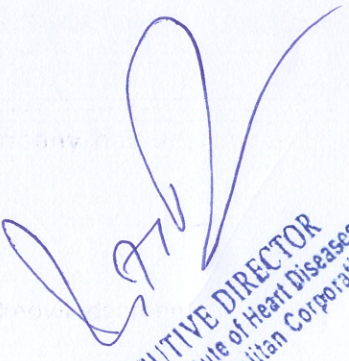
Contractor/firm who will successfully win the bid will be liable to pay all the Utilities Bills (Sui Gas, Water, and Electricity), as per commercial rates per unit consumption by K-Electric / SSGC and will bear all the cost from the day they received taking over of Canteens at Karachi Institute of Heart Diseases, KMC.

Auction of Canteen at Karachi Institute of Heart Diseases, KMC for One Year Contract

EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

Documents Check List for Canteen:

- CNIC
- Income tax/sales tax registration certificates. NTN/STRN number
- Performance certificates by the major clients where your company has been providing services in the last two years.
- Non-Black listing certificate.
- Affidavit of accepting all terms and condition of contract including acknowledgement.


EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation

**THE BID AMOUNT WILL BE QUOTED BY THE BIDDER
ALONG WITH THIS CERTIFICATE**

I have read all the above Bid Documents instructions and submit bids / rates in conformity with these instructions.

Name of the Bidder: _____

CNIC No.: _____ Cell No.: _____

Name of firm: _____

Full address: _____

Monthly Rent Offered in Figure _____ in word _____

Pay Order/DD No. _____ Amount: _____ Dated: _____

A	B	C	D
Reserved Price per month	Bid (Offered Rent) per month	Contract Value (Annual Rent Offered by the Bidder)	Bid Security (10% of the total rent offered)
179,300.00			

** Highest rate quoted bidder will be successful bidder subject to fulfillment of all other formalities and compliance of term of references*

Pay Order/DD No. _____

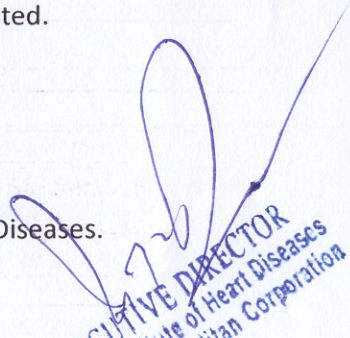
Dated: _____

Name of the Bidder: _____

Specimen signature & stamp of the bidder

Following documents must be attached/fulfilled. Otherwise bid will not be accepted.

- CNIC of Bidder.
- Income tax/sales tax registration certificates of Firm/Company.
- Receipt of Purchase Bidding Documents PKR 3,000/-
- Non-Black listing certificate/affidavit.
- Bid Security Deposit DD/Pay Order in favor of Karachi Institute of Heart Diseases.
- Each page of bid signed and stamped.


EXECUTIVE DIRECTOR
Karachi Institute of Heart Diseases
Karachi Metropolitan Corporation